



GO BEYOND

Pratt & Whitney Rzeszów S. A.
Pratt & Whitney Kalisz Sp. z o.o.
Pratt & Whitney Tubes Sp. z o.o.
Hamilton Sundstrand Poland Sp. z o.o.

Information for Suppliers sending hard copy invoices!

Please note that as of **1st of July 2022** will change the address for sending invoices in traditional paper form.

Therefore we would like to ask that as from 1st of July 2022 your invoices are sent to:

Invoices in traditional paper form	Invoices in electronic form	Other documents then invoices e.g. requests for a balance confirmation, request for a payment specification, inquiries or reminders
Pratt & Whitney Rzeszów S.A. Aleje Jerozolimskie, 132-136 Eurocentrum Office Complex, piętro 11 , wieża Delta 02-305 Warszawa PO box: 011PCC001	gp.pwc.PWR- PWR.invoices@prattwhitney.com	APIquiriesPWR@prattwhitney.com
Pratt & Whitney Tubes Sp. z o.o. Aleje Jerozolimskie, 132-136 Eurocentrum Office Complex, piętro 11 , wieża Delta 02-305 Warszawa PO box: 012PCC001	FakturyPWT@prattwhitney.com	APIquiriesPWT@prattwhitney.com
Pratt & Whitney Kalisz Sp. z o.o. Aleje Jerozolimskie, 132-136 Eurocentrum Office Complex, piętro 11 , wieża Delta 02-305 Warszawa PO box: 013PCC001	FakturyPWK@prattwhitney.com	APIquiriesPWK@prattwhitney.com
Hamilton Sundstrand Poland Sp. z o.o. Aleje Jerozolimskie, 132-136 Eurocentrum Office Complex, piętro 11 , wieża Delta 02-305 Warszawa PO box: 014PCC001	Financehsp@prattwhitney.com	APIquiriesHSP@prattwhitney.com

To ensure timely processing of your invoices and compliance with tax requirements please observe the following rules:

- Every invoice should be send only once: either in electronic form or as a hard copy
- Electronic invoices should not be encrypted or password protected
- Every electronic invoice should be sent in a separate non-editable PFS file format
- Any appendices to an electronic invoice e.g. cost specification, protocols of acceptance should constitute an integral part of the invoice, i.e. be combined in one PDF file with the invoice.

We would like to remind that it is prohibited to:

- Include any technical data on the invoices e.g. measurements or other technical attributes of merchandise;
- Attach any documents with technical data to invoice e.g. quality certificates with technical details of merchandise. Such documents are to be submitted directly to Pratt & Whitney Rzeszów S.A. in accordance with applicable license requirements. A failure to meet these requirements may result in a violation of export control regulations.